

7. You should **attend carefully** to the general instructions that are given on the front page of the question paper, e.g. the time allowed.
8. **Do not write the name of your school on the Question Paper. Write the RANDOM Number of your school only.**
9. You should **write your Personal Number and Name** clearly as shown on the Computer print Registers. Do not write a name or Index No. of any other candidate or person as this act will be regarded as a malpractice.
10. Remember that handwriting and spelling will be taken into account. Write your answers with blue/black ballpoint pens or ink pens. In case your pen stops writing ask the invigilator to provide you with another pen because work written in pencil will not be marked except in drawings.
11. If you arrive late, you will be expected to give a satisfactory reason to the Chief Invigilator before he/she allows you to do the examination. **No extra time** will be given to you. You will **not be permitted** to do the examination if you arrive **15 minutes after** the start of the examination.
12. You must **NOT** take away any unused question papers from the examination room. These should **all be handed** to the Chief Invigilators and Invigilators only, and should all be left at the school with the Headteacher.
13. **Do not** go out immediately at the end of the examination. Witness the checking and sealing of the scripts before leaving the examination room.
14. The following are some **examples of malpractice**, which will lead to **disqualification** of a candidate and cancellation of the entire results.
 - (a) Smuggling of unauthorized material inside the examination room
 - (b) Copying from one another or collusion
 - (c) External assistance given by teachers, supervisors, invigilators and any other persons
 - (d) Prior knowledge of examination questions (leakage)
 - (e) Impersonation (i.e. hiring somebody else to sit the examination on your behalf)
 - (f) Improper behaviour e.g. making noise, disobeying, threatening and attacking Scouts, Chief Invigilators, Invigilators etc.
 - (g) Substitution of examination scripts
 - (h) Irregularity e.g. taking longer time than that stated on the Question Paper.
 - (i) Any other cases that shall be deemed to have interfered with the proper conduct of the examination.
 - (j) Teaching of candidates after briefing.
 - (k) Writing another candidate's Number or name on your script.

The Headteacher must not allow an unregistered person to sit in place of an absent candidate.

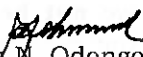
COMPLIANCE WITH INSTRUCTIONS

Please note that breach of the directions/regulations, irregularity, misconduct or dishonesty (cheating) in connection with UNEB examinations will lead to cancellation of results of a candidate or all candidates at a centre. **Failure** to comply with the instructions above will lead to **disqualification** from the examination.

Candidates and all concerned persons should report directly to the Board any person (could be another candidate, teacher, headteacher, chief invigilator, invigilator, scout or even a UNEB official) suspected to be indulging in examination malpractice. Use address: EXECUTIVE DIRECTOR, UNEB, P. O. BOX 7066, KAMPALA. Tel: 0414289397, Email: uneb@uneb.ac.ug.

The Board will publish the names of all candidates, chief invigilators, invigilators, schools or anyone who will be found having involved themselves in any form of examination malpractice.

When results are released candidates will be able to access their PLE Results through SMS by using the following procedure: Go to Messages menu, type **PLE**, leave a space, type the **full index number** and send to **6600 e.g. PLE 003456/001**


Dan N. Odongo
EXECUTIVE DIRECTOR